



**JOURNAL OF GENDER & SEXUALITY STUDIES**  
**REVISTA DE ESTUDIOS DE GÉNERO & SEXUALIDADES**

<http://ojs.msupress.msu.edu/index.php/REGS>

## **Book Review/Review Essays Editor – Call for Applications**

REGS editorial team calls for letters of interest from AEGS members willing to serve as the journal's book review editor for June 2024-June 2027 (renewable). The position starts June 20, 2024, and begins with the transition that involves virtual training and meetings with members of the editorial team during the following months of 2024. AEGS does not pay for this position, and it requires an engagement of approximately 20-25 monthly hours throughout the calendar year. **If necessary, AEGS may provide a letter to the institution ratifying the expectations of the position.**

Please submit a 1-page letter of interest (indicating interest and expertise) and CV (up to 3 pages, including references) to [regs@msu.edu](mailto:regs@msu.edu) and [xgranja@ua.edu](mailto:xgranja@ua.edu) by **11:59 PM (EST/EDT), May 31, 2024.**

**Description:** The book review editor of REGS will:

1. Be a member of the editorial team of REGS, which includes the editor chief, Associate editor, MSU Press journal manager, and Assistant Editors.
2. Be responsible for the “Book review” and “Review essay” sections of the journal as follows:
  - a) Establish and maintain contact with academic presses to select titles and request digital or print copies to be sent to reviewers.
  - b) Starting January 2025, provide a monthly list of titles available for review to the AEGS secretary for the association's newsletter and to identify potential reviewers.
  - c) Select book reviewers according to their expertise in the book field to be reviewed.
  - d) Administer the book assignment to reviewers according to the instructions provided by REGS. Book reviews are vetted, and the book review editor may accept, request revisions, or decline them.
  - e) Participate in the copyediting process and prepare the final version of book reviews (Spanish or English) before these are sent to MSU Press for typesetting.
3. Work with the REGS portal: <http://ojs.msupress.msu.edu/index.php/REGS> to administer all book reviews/review essays.
4. Manage the REGS BR email (new Gmail address to be transferred).
5. Work with the editorial team on matters concerning the organization and direction of the journal.
6. Assist the editorial team in preparing materials before they go into production and during the review of final proofs.
7. Attend editorial team meetings during the calendar year.
8. Attend virtual training (ongoing) regarding digital management of the journal's OJS portal.
9. Participate in AEGS meetings and represent the journal at conferences and other venues as needed.

### **Desired qualifications:**

1. Assistant/Associate/Full Professor with excellent writing and composition skills (Spanish, English).
2. Editorial experience and great attention to detail.
3. Experience with digital technology to work with the OJS digital platform (HTML), Adobe Cloud (not the reader), online collaboration tools (Google and Microsoft Teams), and video conferencing (Zoom).
4. Flexibility with scheduling of tasks on demand.
5. An active member of AEGS. The book review editor shall remain an active member of AEGS during his/her term as book review editor. Additionally, the book review/essay review editor becomes an ex-officio member with a vote of the [AEGS Executive Committee](#).